

ADDENDUM TO SCHOOL CATALOG & STUDENT HANDBOOK 2018-2019 (11.27.18)

REINSTATEMENT

The following Reinstatement Policy replaces the wording on:

- Page 34 - School Catalog 2018 – 2019
- Page 18 - Student Handbook 2018 – 2019

REINSTATEMENT:

A student seeking reinstatement may be asked to request it in writing by the Director of Education. Unless the student's withdrawal was due to a documented illness, death in the family or other unforeseen circumstance a minimum of 1 module or cycle following the student's withdrawal must have passed and the student must demonstrate to the Director of Education that the student has corrected the deficiencies that caused the termination before the student can request a reinstatement. If the student has not demonstrated that he/she has corrected their deficiencies, they may be permanently dismissed.

A student may be readmitted after a conference that includes the Director of Education, department chairperson and the appropriate faculty members. Reinstatement will be at the discretion of this evaluation team, based upon the realistic outlook on whether or not the student can complete all the needed requirements to make academic progress and has the desire and academic ability to progress satisfactorily in the program. The student must correct his or her deficiencies that caused the termination by taking remedial courses, retaking courses failed, or practicing previously learned skills in order to reestablish satisfactory progress. The student must meet all requirements by the end of the payment period. If not corrected, the student is permanently dismissed.